

# *Discover Hire Standards*



*People.  
Passion.  
Performance.*

PERSONALLY  
**YOURS**  
STAFFING

# *People.*

Are your  
most valuable assets  
paying off?



# *Passion.*

Is it  
in the air  
at your workplace?



# *Performance.*

How do you  
find leaders  
in a world  
full of followers?

# *Creating Ideal Workplace Chemistry isn't Easy.*

Miscalculate and you get kaboom instead of kapow. That's why companies turn to Personally Yours Staffing. Filling desks is not our goal. We go beyond that. Filling them with qualified people is where we excel. But that's only the beginning. Our passion is to provide comprehensive and affordable solutions for all your staffing needs—present as well as future. We can help your company run more efficiently. Increasing your long-term performance and profitability is always incorporated into our thinking. No matter what your business, Personally Yours offers the most effective mix of staffing solutions.



## *There's Nothing Common about Our Hiring Sense.*

It's easy to get sidetracked in the whirlwind of conducting everyday business. That's why an in-place and ongoing hiring program is not only smart, it's essential. It may be time to streamline your staff. Cyclical or seasonal fluctuations often require efficiency planning for a contingent work force. Even filling the chair of a sick employee requires much more than a spur of the moment decision. As employment experts, that's where we come in.

Going above and beyond. That's what your business is looking to do. That's also what we do to help you get there. Success-driven based on high performance is how Personally Yours approaches staffing. From time card procedures and check delivery to specialized testing and on-site check-in, we're there for you.



## *Personnel with a Personal Touch.*

What sets us apart from other staffing firms? Professionalism. Dedication. Affordability. Personally Yours Staffing strives to be the best in our industry to help you be the best in yours. We make sure that our efforts directly translate into a positive impact on your business.

Our clients take comfort in knowing that since 1986, we've been a family owned privately held business. That means you're going to receive more personal attention. You're also going to get a staffing partner who understands your needs and expectations. With strict standards for hiring our own experienced personnel, you can tap into expertise that spans across a diverse range of industries and positions. Plus, we pride ourselves on being more flexible with fees and terms than our competitors. Company friendly. Cost effective. Highly qualified. Your satisfaction is always guaranteed.

# *Why Dip Into Our Talent Pool?*

We don't accept everyone. We don't submit everyone. We don't recruit everyone. That's why our track record is full of clients who stick with us for the long-term. Now you know our secret weapon. By growing to understand your company's needs and structure, we're able to focus on the exact type of qualified individuals that will be right for you.

It starts with screening standards unrivaled in the industry. Each applicant must complete a sophisticated questionnaire designed to quickly assess his or her areas of expertise, strengths and weaknesses. Evaluations are then made on each individual's basic skill levels in grammar, spelling, proofreading and arithmetic. Customized testing in specialized software programs helps us measure and evaluate competence. Every associate is also required to have a one-on-one interview with a staffing consultant who is seasoned in screening, selecting, placing and recruiting superior candidates. By the time they reach you, you're getting the finest, most professional individual for your team.

When you partner with Personally Yours, value, integrity and quality are part of the process from the beginning. On an associate's start date, we'll verify his or her safe and timely arrival. A second call to get an assessment of the Associate's performance will shortly follow to ensure satisfaction. High standards. High quality. High productivity. We'll not only deliver it, we'll deliver it consistently.



# *Personally Yours Plus-Factors*

## *Bottom Line Impact*

Control costs by reducing expenses in non-productive areas such as payroll processing, personnel administration, processing of employment claims and government reporting.

## *Increase Management Productivity*

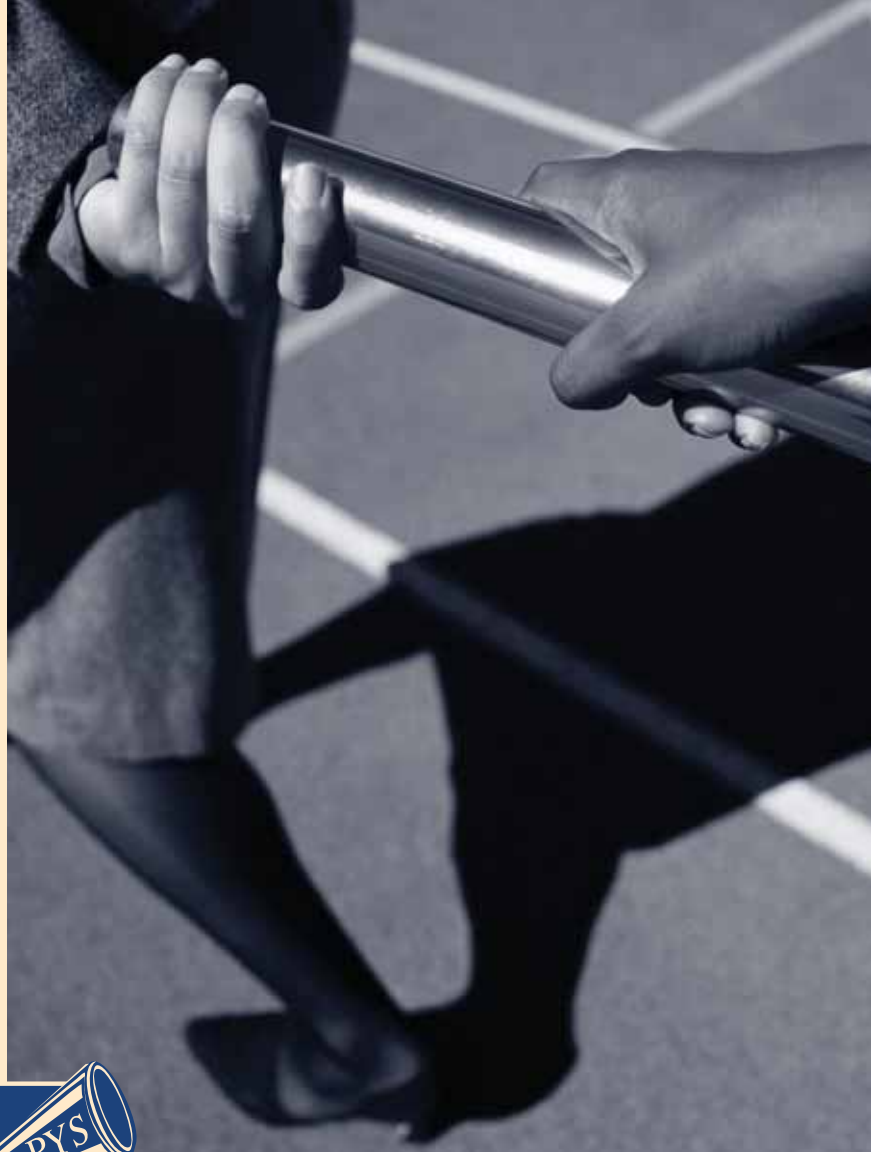
Save time and effort associated with recruiting, interviewing and screening prospective candidates.

## *Try Before You Hire*

Evaluate job performance and work ethics of potential employees prior to making a permanent hiring decision.

## *Same Day Response Time*

Stay updated with guaranteed 30-minute progress reports on all same day temporary orders and four-hour updates on all next day orders.



## *Exclusive Area Service Liaison*

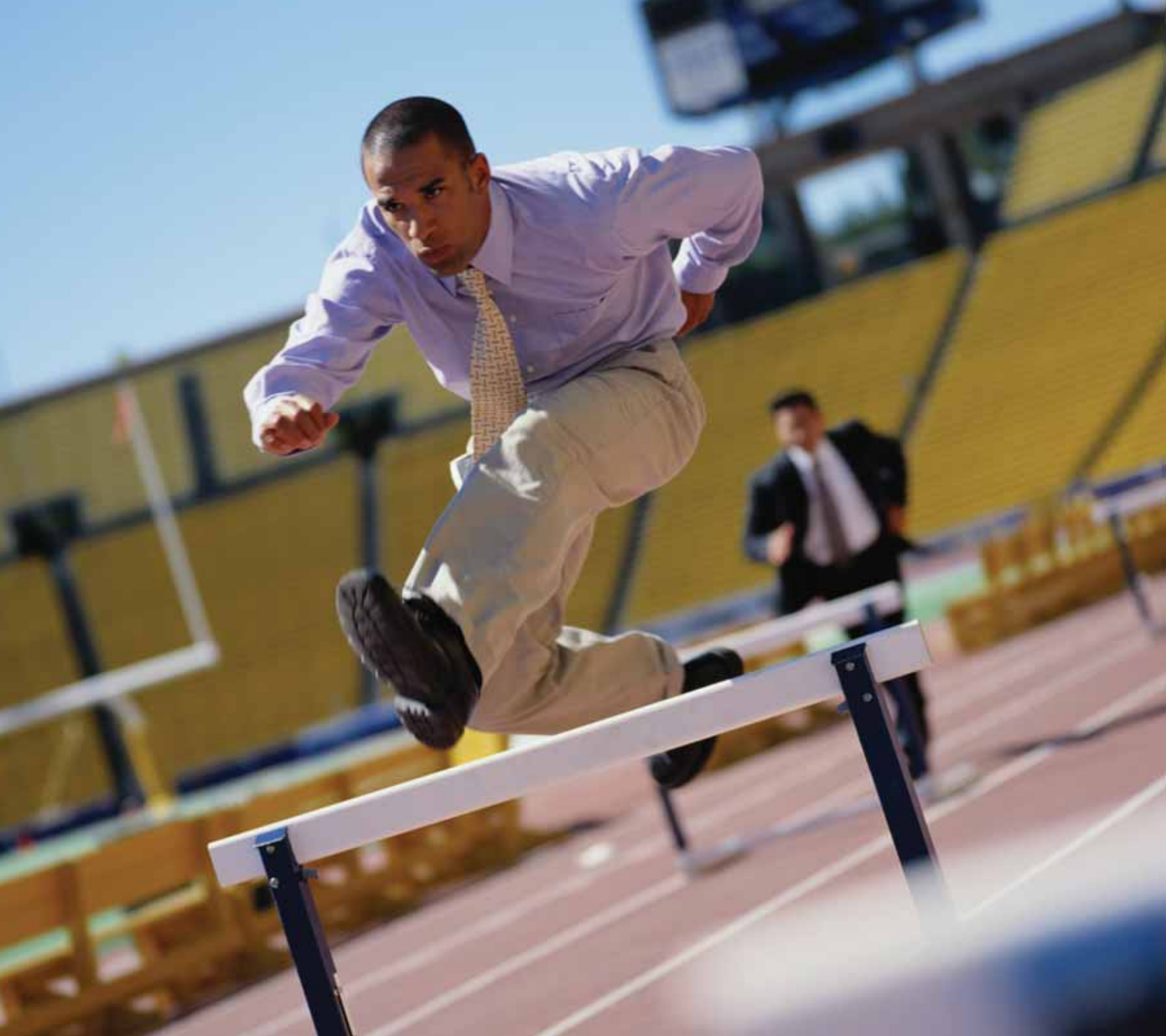
To maintain the highest quality assurance, an area service specialist is assigned to your company to periodically review, enhance and improve your staffing situation and ensure superior communication between our companies.

## *More Employee Value, Less Employer Risk*

You get the highest qualified applicants. We pay for recruiting, testing and training, insurance and taxes.

## *From Billing to Background Checks*

Take advantage of time saving services such as customized billing, drug testing and background reports—all with rapid turn around times.



## *Personally Yours Placement Power*

### **Temporary**

The associate is placed on Personally Yours' payroll indefinitely. We handle all payroll, payroll taxes, worker's compensation and related matters. Billing is on an hourly rate basis.

### **Temporary-to-Hire**

The associate works for Personally Yours for a specified period of time. Upon being hired, the Associate is transferred to your payroll with no further obligation to Personally Yours.

### **Direct Hire**

Client is charged a one-time flat fee based on a percentage of the associate's annual starting salary. This fee is negotiable depending on the quantity of positions being filled.

# *People.*

The stability of our in-house staff is a rarity in the industry. They not only know their business, they also know yours. Being on the cutting edge of industry trends and new technology, our expertise and comprehensive capabilities enable us to develop cost effective staffing solutions for any company.



# *Passion.*

At Personally Yours, a winning attitude and the drive to be the best in our industry is at the heart of our success. Our mission is to go all out to find original and intelligent thinkers who will make a significant contribution to the growth of your business.

# *Performance.*

Taking a personal interest in our clients and their success is how we deliver consistent results with a personal touch. The focus at Personally Yours Staffing is always on quality—quality people, quality jobs and quality employers.

Call Personally Yours Staffing today  
and discover hire standards.



*Personally Yours provides the perfect match in many industries, including:*

Aerospace	Cruise Lines	Publishing
Airlines	Financial Institutions	Real Estate
Auto Leasing	Government / Municipalities	Textiles
Biomedical	Health Maintenance	Transportation
Call Centers	Insurance	Travel
Computer Software / Hardware	Pharmaceutical	Wholesale / Retail

*We pride ourselves on correct placement the first time for positions such as:*

Accountants	Customer Service	Management
Accounting Clerks	Data Entry	Project Coordinators
Administrative Assistants	Executive Secretaries	Receptionists
A/P A/R Clerks	File Clerks	Secretaries
Bookkeepers	General Office Clerks	Switchboard Operators
Call Center Operators	Information Technology	Telemarketers
Clerk Typists	Legal Secretaries	Word Processors

*From temporary hires to executive search, think Personally Yours.*



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770.475.8720

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954.424.7836

North Dade  
305.822.0688

Palm Beach  
561.689.2727

South Dade  
305.273.5533

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